

**COURSE SYLLABUS TEMPLATE**  
**Southern University and A & M College**  
**Baton Rouge, LA 70813**

**TITLE OF COURSE** Freshman Composition 1 (SENL 101B; formerly ENGL 110)  
**INSTRUCTOR'S NAME**  
**DEPARTMENT/PROGRAM NAME** Foreign Languages and Literature/English and  
Philosophy  
**OFFICE LOCATION**  
**OFFICE PHONE NUMBER**  
**INSTRUCTOR'S EMAIL ADDRESS**  
**OFFICE HOURS**

**I. Description Information:**

- A. Course Number: SENL 101B**
- B. Course Title: Freshman Composition 1**
- C. Prerequisites:**
- D. Credit Hours: 3**
- E. Intended Audience: General**
- F. Method of Delivery:** (Specify Face to Face, Hybrid, or Online)

**II. Catalog Description:** ENGL 101B/102B. FRESHMAN COMPOSITION (Credit, 3 hours each). Emphasis on writing as a learning, thinking process. Discussion of and practice in strategies used in prewriting, writing, and revising expressive, informative, analytical and argumentative essays. Special sections designated for honors students.

**Instructor's Emphasis:** ENGL 101B is a freshman-level course designed to teach students to write the five-paragraph essay utilizing standard English. The instructor will introduce students to the writing process and give extended practice in the development of each stage with special emphasis on revising and editing. To achieve this end, the instructor will assign essays following designated methods of development.

**New Program Emphasis:** Students in Freshman Composition 1 will demonstrate proficiency in grammar, punctuation, and mechanics by editing their essays. Several new English program composition policies will make grammar instruction and self-editing much more effective:

- Because most college-level essays are written from an observer's stance in third person, third person will be considered the default point of view for writing. (An example of writing in third person is stating: "Many SU students use multiple forms of social media, such as Facebook, Instagram and Pinterest.") In other words, unless otherwise stated, students will be expected to write in the third person **present** tense. The results will be students more quickly becoming aware of, and learning to correct, their noun/verb and pronoun agreement issues, rather than avoiding them by using first person and/or past tense or shifts in point of view and tense.

- Students will be asked to spell out all contractions, because most contractions are not standard, and even standard contractions help disguise noun/verb disagreement.
- Grammar review will include definition of present-tense verbs (including present-tense helping verbs) and exercises identifying them in multiple writing examples and in students' own work. Similarly, students will be taught and asked to identify all pronouns and all subject nouns, in the process of determining noun/verb agreement.
- Instructors will integrate instruction in grammar, mechanics and proofreading throughout the semester.

### **III. Course Goals or Conceptual Framework:**

### **IV. Course Objectives:**

### **V. Student Learning Outcomes/Course Outcomes:**

- A. Students will be able to demonstrate an understanding of each mode of writing – **description, narration, illustration, process analysis, and definition** – by structuring multi-paragraph essays.
- B. Students will be able to demonstrate the ability to write essays by supporting the thesis statement with well-developed body paragraphs consisting of examples, facts, reasons, incidents, and specific details.
- C. Students will be able to demonstrate competence in grammar, punctuation, and mechanics by editing their essays.
- D. Students will be able to demonstrate the ability to use computer technology by obtaining assignments, participating in course activities, editing essays, managing course information, submitting word-processed final drafts, and using tutor-assisted software.

### **VI. Primary Textbooks:**

English and Philosophy Program, Southern University and A & M College. *SUBR English Composition Handbook: English 101/102*. Hayden-McNeil/Macmillan, 2020. (E-book)

Hacker, Diana, and Nancy Sommers. *A Pocket Style Manual*. 8<sup>th</sup> edition. Bedford/St. Martin's, 2018. (E-book)

## **VII. General and/or Supplemental Reading Sources:**

A college-level dictionary  
Other readings at the instructor's discretion

## **VIII. Course Requirements:**

### **A. Academic Requirements:**

### **B. Administrative Requirements:**

## **IX. Weekly Course Schedule (subject to change)**

## **X. Evaluation of Students (Grading Policy):**

## **XI. ADA Compliance/Disability Services:**

The Office of Disability Services (ODS), under the auspices of the University Counseling Center, assists students in meeting their unique academic/educational, personal, vocational and social needs that would otherwise prove to be an obstacle to educational pursuits. The Office of Disability Services (ODS) provides confidential services to those students who, in this post-secondary setting, **must request and provide the necessary documentation to verify a special needs request.** Diagnostic educational evaluations/examinations are not conducted through ODS. Academic accommodations are made based on a student's documented disabilities.

The Office of Disability Services is located in Office # 246, A. C. Blanks Hall, in the center of the campus.

### **Office of Disability Services**

Southern University  
P. O. Box 11298  
Baton Rouge, LA 70813 Phone: 225.771.3546 (V/TTD)  
Fax: 225.771.3949  
Email:

## **XII. Southern University Statement of Non-Discrimination:**

In compliance with Title IX of the Education Amendments of 1972, Title VI and VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and other federal, state, and local laws, Southern University and A&M College forbids discriminating or harassing conduct that is based on an individual's race, color, religion, sex, ethnicity, national origin or ancestry, age, physical or mental disability, sexual orientation, gender identity, gender expression, genetic information, veteran or military status, membership in Uniformed Services, and all other categories protected by applicable state and federal laws. This commitment applies but is not limited to decisions made with respect to hiring and promotion, the administration of educational programs and policies, scholarship and loan programs, and athletic or other College administered programs. Discriminatory acts of any kind are strictly forbidden.

Any member of the Southern University and A&M College community has the right to raise concerns or make a complaint regarding discrimination without fear of retaliation. All inquiries regarding the application of this statement and related policies may be referred to:

Cedric Upshaw, Title IX Coordinator, at (225) 771-5565.

Complaints may also be made via email at [titleix@subr.edu](mailto:titleix@subr.edu) or by visiting [www.subr.edu/titleix](http://www.subr.edu/titleix).

## **XIII. Attendance Policy**

### **Unexcused Absences:**

1. The three times a week classes are limited to three unexcused absences.
2. Two times a week classes are limited to two unexcused absences.
3. Makeup work is facilitated at the instructor's discretion.

### **Excused Absences:**

1. Documentation must be provided for verifiable absences.
2. Student must inform his or her instructor prior to the absence or within two days of the absence.
3. Valid reasons include, but are not limited to, the following: University sanctioned events, physical ailments, military obligations, and court-imposed obligations.
4. The instructor will facilitate makeup work for major assignments, such as essays and tests, within three days of the student's return.
5. Quizzes and in-class participation assignments are facilitated at the instructor's discretion.

Note: If the unexcused absence limits are exceeded, the instructor will lower the student's final grade by five (5) points on a 100-point scale.